



भाकृअनुप- कृषि प्रौद्योगिकी अनुप्रयोग अनुसंधान संस्थान (अटारी) जोन -८पुणे

कृषि महाविद्यालय परिसर, शिवाजीनगर, पुणे -४११००५

ICAR-Agricultural Technology Application Research Institute (ATARI) Zone VIII, Pune
College of Agriculture Campus, Shivajinagar, Pune-411005

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F.No. Estt/1(7)/ATARI-P/2022/

Date: 29.08.2024

सेवा मे / To,

1. The Director / Project Director of all the ICAR Institutes/
Project Directorate / NRCs/ATARI
2. The Director (Admn.), ICAR, Krishi Bhawan, Dr Rajendra Prasad Road,
New Delhi- 110 001
3. All Central Government or State Government or Union Territories or
Autonomous Bodies or PSUs

विषय / Sub: Filling up of Administrative Posts on Deputation or transfer on Permanent Absorption Basis at ICAR- ATARI, Pune – reg.

महाशय / Sir,

It is proposed to fill up the following vacant Administrative posts at ICAR- ATARI, Pune on deputation or transfer on permanent absorption basis from eligible candidates working in ICAR Hqrs./ICAR's Institutes. The particulars of the vacant posts are as given below:

S.No.	Name of the post	No. of Posts	Scale of Pay	Eligibility
1.	Upper Division Clerk (UDC)	01(UR)	₹ 25500 – 81100 (Level- 4) as per 7th CPC	By deputation amongst the officials of ICAR System or Central Government or State Government or Union Territories or Autonomous Bodies or PSUs i. Holding the analogous post on regular basis in parent cadre/department. Or ii. Having eight years of regular service in Pay Level-2 (Rs 19900-63200) Note: 1. Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not to exceed 3 years. 2. Preference in deputation will be given to the officials of ICAR System. 3. The departmental officials in the feeder category, who are in the direct line of promotion shall not be eligible for

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				<p>consideration for appointment on deputation.</p> <p>4. The maximum age limit for appointment on deputation/deputation (including short term contract) shall 'not exceeding fifty-six years' on the closing date of receipt of application.</p> <p>5. The official, who initially comes on deputation and considered suitable for the post, may be permanently absorbed by the appointing authority, if no incumbent is available in the feeder cadre, in accordance with guidelines of DoP&T/Gol and the parent Department agrees to the proposal of permanent absorption.</p>
2.	Lower Division Clerk (LDC) in the Pay Level-02 (Un-reserved)	02 (UR)	₹35400- 112400 (Level- 2) as per 7 th CPC	<p>1. LDCs of ICAR Hqrs./ICAR Institutes, who have successfully completed probation period and confirmed in the ICAR service, desiring transfer.</p> <p style="text-align: center;">OR</p> <p>2. LDCs from the Central Government/State Government/Central Autonomous Bodies/Statutory Bodies/PSUs, who have confirmed in their parent organization after successfully completing probation period, desiring transfer and possess the educational qualification prescribed for direct recruitment to the post of LDC as per below</p> <p>(i) 12th Class or equivalent qualification from a recognized Board or University.</p> <p>(ii) A typing speed of 35 w.p.m. in English or 30 w.p.m. in Hindi on computer.</p> <p>(35 w.p.m. and 30 w.p.m. correspond to 10500 KDPH/9000 KDPH on an average of 5 key depressions for each word)</p>

1. Eligible applicants may send their applications through proper channel in the enclosed proforma (as Annexure A) in duplicate to the Director, ICAR- Agricultural Technology Application Research Institute (ATARI), Zone- VIII, College of Agriculture Campus,

Shivajinagar. Pune- 411005. **The last date of receipt of applications is 30.09.2024.** Applications received after the last date or otherwise incomplete including advance copies of the application are not likely to be considered. The Director, ICAR-ATARI,

however, will reserve the right to accept/reject the applications without assigning reason thereof.

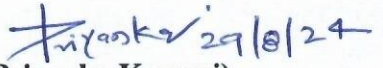
2. In case, applications are received in large numbers, criteria as prescribed by ICAR vide its Circular No. F. No. Admn. 7-1/2020- R & P dated 25.11.2020 shall be applied and/or any other criteria formulated by the Selection Committee of ICAR- ATARI (in case of transfer sought on the same ground) for selecting the candidate for the above vacancies.
3. Terms & Conditions for inter- institutional transfer shall be governed as laid down in the ICAR's circular(s) No. 33-8/2016- EStt.I dated 15th/19th September, 2016 & F.NO. Admn. 7-1/2020- R & P dated 25.11.2020.
4. It is requested that the above vacancy may be circulated widely amongst the eligible and desirous candidates, if any, working at your Institute / Establishment. Applications of eligible candidates who fulfil the requisite eligibility conditions and who can be **RELIVED IMMEDIATELY IN THE EVENT OF THEIR SELECTION** may be forwarded.

The following documents may also please be sent along with the application.

- A. Attested copies of the APAR dossiers for the last three years.
- B. Vigilance Certificate & Integrity Certificate
- C. Certificate that no disciplinary proceedings are pending/contemplated against the official.

Incomplete application(s) and those received without APAR dossiers and Vigilance certificate from the Vigilance Officer of the Hq/Institute as requested above will not be entertained.

Yours faithfully,


(Priyanka Kumari)

Assistant Administrative Officer

Encl: Application Form Proforma

Copy to:

1. The Under Secretary (AE), Indian Council of Agricultural Research, Agriculture Extension Division, Krishi Anusandhan Bhavan- II, Pusa, New Delhi -110 012 – for information & necessary action please.

APPLICATION PROFORMA FOR UDC/LDC AT ICAR-ATARI, PUNE

Application for the post of _____

1.	Name of the applicant & (FMS No.) Father's / Husband's Name	
2.	Gender: Male / Female	
3.	Postal Address	
4.	Educational Qualifications	
5.	Details of Technical / Other qualifications, If any, also details of the departmental examination, if any, passed	
6.	Name of the ICAR Institute where applicant is working at present	
7.	Date of Birth & Age	
8.	Name of the post to which originally appointed with date Present post held on regular basis with date of appointment and scale of the post	
9.	Date of confirmation / post held substantively	
10.	Whether belongs to SC/ST/OBC/PH	
11.	Nature of Duties in the present post	
12.	Email address (preferably ICAR email ID i.e., @icar.gov.in) and Mobile No.	
13.	Reason for transfer: (Pl. Specify-Max 100 words and attach necessary documents, if any) a. Spouse ground (Whether employed in State Govt./Central Govt./PSUs. If yes, please attach copy of self-attested ID proof issued by the department where spouse working) b. Medical ground (Self or any family members: Family as defined under CGHS/CS (MA) Rules:) c. Other (Give details)	

Date: -----

(Signature of the applicant)

It is certified that particulars furnished at Sl. No. 1 to 10 have been verified from the Service Book and found correct and no disciplinary case is either pending or being contemplated against the official.

**Signature of the Head Officer
(With Stamp)**